

Rupali Bank Limited
International Division
Head Office
Dhaka

Circular No. HO/ID/2010/15

Date: May 05, 2010

To
All Authorised Dealer Branch,
Zonal Offices and
Divisions of Head Office

Sub: **Schedule of Charges for Foreign Exchange Transactions.**

Dear Sir,

Our Schedule of Charges for Foreign Exchange Transactions was revised on 1992 and Circulated amongst our Authorised Dealer Branches & Offices vide Circular No. Proka / Unnayan / 28 Dated 11-11-1992. Pursuant to our Central Bank's Circular No. BRPD Circular -19 dated December 22, 2009 it has felt necessity to review our existing Schedule of Charges for Foreign Exchange Transactions with view of up dates. So, in order to implement at our Bank, Schedule of Charges for Foreign Exchange Transactions has been revised and the same has approved by our Board of Directors in their meeting No. 820 held on 25-04-2010 which has confirmed by them at the meeting No. 821 held on 03-05-2010.

A copy of revised Schedule of Charges for Foreign Exchange Transactions is enclosed here with for information to all concerned Branches / Offices and compliance with immediate effect. At the same time our previous Schedule of Charges for Foreign Exchange Transactions to be treated as obsolete.

Our Authorized Dealer Branches and concerned Offices are advised to display the Schedule of Charges for Foreign Exchange Transactions in their Notice Board for awaring the clients as well as the concerned /dealing officials.

Please acknowledge receipt and confirm compliance.

Assistant General Manager

Deputy General Manager

RUPALI BANK LIMITED

International Division, Head Office
34 Dilkusha C/A, Dhaka
Bangladesh

SCHEDULE OF CHARGES FOR FOREIGN EXCHANGE TRANSACTIONS

I IMPORT			
Sl. No.	ITEMS	Previous Schedule of Charges of our Bank	Revised Schedule of Charges of our Bank
A. LETTER OF CREDIT:			
1	L/C Opening Commission:		
a.	Cash L/C	1 st Quarter @ 0.50% For each subsequent Quarter@ 0.25%	1 st Quarter 0.40% For each subsequent Quarter or part thereof @ 0.25%
	L/C at 100% Cash Margin	For each Quarter @ 0.25%	For each Quarter @ 0.25%
b.	Back – to – Back L/C		
	i) Foreign	1 st Quarter @ 0.50% For each subsequent Quarter@ 0.25%	For each Quarter @ 0.40%
	ii) Local	-----	1 st Quarter 0.40% For each subsequent Quarter or part thereof @ 0.30%
c.	L/C Under Aid/Loan/ Credit/Barter/Grants/STA etc	1 st Quarter @ 0.50% For each subsequent Quarter@ 0.25%	1 st Quarter 0.50% For each subsequent Quarter or part thereof @ 0.25% Minimum Tk.500/-
d.	Deferred Payment L/C	1 st Quarter @ 0.50% For each subsequent Quarter@ 0.25%	1 st Quarter 0.50% For each subsequent Quarter or part thereof @ 0.40%
2.	Mailing Charges for L/C & L/C Amendment		
a.	By Post	At Actual	At Actual Minimum Tk.250/-
b.	By Courier	At Actual	At Actual
c.	By SWIFT		
	i) Pre-Advise/ Amendment	At Actual	At Actual
	ii) Operative Documentary Credit (Full Text)	At Actual	At Actual
3.	L/C Amendment Commission		
a.	For Increase of Value & Extension of Time.	Commission Tk.250/- + Telex. Postage Charge at Prescribed Rate	As Per L/C. Opening Rate. Mailing Charge same as Sl. No. 2 Minimum Commission Tk.500/-
b.	Amendment other than increase of value and extension of time	Commission Tk.250/- + Telex. Postage Charge at Prescribe Rate	Minimum Commission Tk.500/- Mailing Charge same as Sl. No. 2
4.	Cancellation of L/C	Minimum Tk.500/-	Charge Free But Postage & SWIFT Charge At Actual
5.	Foreign Bank's Add Confirmation Charges on Applicant's A/C	At Actual	At Actual
6.a.	Foreign Correspondents Charge (FCC)	At Actual	At Actual
6.b.	Any Foreign Correspondences by SWIFT	At Actual	At Actual Minimum Tk..500/-

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Sl. No.	ITEMS	Previous Schedule of Charges of our Bank	Revised Schedule of Charges of our Bank
B. IMPORT BILLS:			
7.a.	Acceptance Commission on Drafts/ Bills under Deferred Payment L/C. (Except Back to Back L/C for Garments Industries)	@ 0.40% Per Quarter or Part Thereof	@ 0.40% Per Quarter or part thereof
b.	Handling Commission for Collection of Bills	@ 0.25% Minimum Tk.500/-	@ 0.25% Minimum Tk.500/-
c.	Commission for Issuance of Foreign Drafts Drawn on Bangladesh Bank against Payment of Import Bills (To be Deducted from Import Bills)	-----	US\$ 10.00 Up to US\$ 5,000/- US\$ 25.00 Up to US\$ 50,000/- US\$ 50.00 Above US\$ 50,000/-
8.	Commission for Issuance of Shipping Guarantee/ No Objection Certificate (NOC) for Clearance of Consignments in Absence of Original Documents.	Tk.250/- Per Shipping Document	Tk.1,000/- Per Shipping Document
9.	Cost of L/C. Application, LCA & IMP form		Tk.250/- Per Set (CF7 Tk.150/- + LCA form Tk.50/- + IMP form Tk.50/-)
II EXPORT			
10.	Commission for Advising Export L/C.		
a.	Original L/C.	Tk.250/-	Tk.750/-
b.	Amendment of L/C.	Tk.250/-	Tk.500/-
11.	Commission for transfer of L/C	Postage + SWIFT at Actual	Tk.750/- for Each Transfer
12.	Commission for Adding Confirmation to Export L/C.	-----	@ 0.20% Per Quarter or Part Thereof Minimum US\$ 25/-
13.	Negotiation/ Collection of Charges for Export Bills:		
a.	Where Exchange Earned Through Buying & Selling	Free	Commission Tk.500/-Per Document
b.	Where no Exchange Earned Through Buying & Selling (Including ACU Settlement/ Barter/STA)	Commission @ 0.15%	Commission @ 0.15% Minimum Tk.500/-
14.	Mailing Charges:		
a.	For Original (First Set) Foreign Documents by Courier. If Number of Documents is More Than One Under Same L/C. & Same Bank, Charges to be Deducted for One Set as per Weight Basis:	At Actual Minimum Tk.1000/-	At Actual
b.	For Duplicate (Second Set) Documents by Registered Air Mail	Tk.500/-	At Actual
15.	Collection of Credit Report on Suppliers and Buyers	At Actual Charge of Foreign Correspondent	At Actual Charge Incurred + Our Commission Tk.500/-
16.	Commission for Issuance of Proceeds Realization Certificate, Back to Back L/C. Certificate, C&F Certificate, any Certificate	-----	Tk.500/-

Sl. No.	ITEMS	Previous Schedule of Charges of our Bank	Revised Schedule of Charges of our Bank
17.	Handling Commission for Reimbursement under ACU Through Vostro A/C Maintained with Our Head Office (for Banks other than Rupali Bank)	----	US\$ 15.00 Per Bill Up to US\$ 10,000/- US\$ 25.00 Per Bill Up to US\$ 50,000/- US\$ 50.00 Per Bill Above US\$ 50,000/-
18.	Charges for Issuance of Drafts Drawn on Bangladesh Bank in F.C. and for Transfer of Fund from Retention Quota A/C	----	Commission Tk.1000/- + SWIFT Charges at Actual
19.	Handling Commission for Processing Cash Assistance/ Duty Draw Back/ any Incentive / Subsidy Claim	----	Tk.500/- Per Case.
20.	Commission for Payment of Buying House Commission	----	Tk.500/- for each Bill
21.	Cost of EXP From	----	Tk.50/- Per Set
III REMITTANCE			
A. INWARD			
22.a.	Charges for Collection of Cheques / Drafts etc.	Tk.100/- + Postage & SWIFT Charge	Commission Tk.200/- + Postage & SWIFT at Actual + Actual Foreign Correspondent Charges.
b.	Charges for Purchase of Cheques / Drafts TCS etc.	----	For TCS Commission @ 1% + Postage & SWIFT at Actual For Cheques & Drafts Interest + Postage & SWIFT at Actual
c.	Handling Commission for Payment of Foreign TT	----	Tk.200/- Other Than Family Maintenance
d.	Commission for Encashment of Foreign Currency	----	Tk.200/- Up to US\$ 10,000/- Tk.300/- Above US\$ 10,000/-
B. OUTWARD			
23.a.	Charges for Issuance of Drafts Drawn on Abroad	Tk.50/-	Commission Tk.200/- + Postage & SWIFT At Actual
b.	Charges for Issuance of Counter Draft Drawn on Abroad	----	Commission Tk.200/- + Postage & SWIFT At Actual
c.	Charges for Issuance of TT in Foreign Currency	Tk.50/-	Commission Tk.200/- + Postage & SWIFT at Actual
24.	Charges for Cancellation of Draft/ TT in Foreign Currency / Issuance of Duplicate Drafts	Tk.50/- + Postage & SWIFT Charge	Commission Tk.200/- + Postage & SWIFT at Actual
25.	Charges for Issuance of TCs. in Foreign Currency	Tk.50/-	Commission @ 1% + Postage & SWIFT at Actual
26.	Commission for Issuance of Cash Foreign Currency	Tk.50/-	Tk.200/- Per Passport
27.	Service Charge for Processing of Student File for Education Abroad	----	Tk.3000/-

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Sl. No.	ITEMS	Previous Schedule of Charges of our Bank	Revised Schedule of Charges of our Bank
IV. BANK GUARANTEE			
28.a.	Charges for Issuance of BG/ Bid Bond/ PG/ Standby L/C against Counter Guarantee of Foreign Correspondents (Inward)	@ 0.50%	Commission 1 st Quarter @ 1% Subsequent Quarter or part thereof 0.50%, Minimum US\$ 250/- + Stamp US\$ 4/- + FC Charges US\$ 20/- + Govt. Levy.
b.	Charges for Issuance of BG/ Bid Bond/ PG/ Standby L/C at the request of Customers (Outward)	-----	Commission 0.50% Per Quarter or part thereof, Minimum Tk.1000/- + SWIFT at Actual
c.	Commission for Advising of Guarantee to the Beneficiary in Original without Engagement of Bank	US\$ 25/-	Tk.1000/-

N.B. Regarding VAT, Branches Should follows the NBR Instructions.